

TRENT VALLEY BRIDGE ASSOCIATION - UNIT 246
MINUTES OF ANNUAL GENERAL MEMBERS MEETING

Held: Sunday, November 6, 2011
At: The LVIV Hall, 38 LVIV Blvd., Oshawa, Ontario.

Present: Chris Chambers, Ian Coats, Greg Coles, Rob Hanly, David Harmer, Leigh Ives, Linda Lord, Don Lough, Gord Mori, Graham Warren, Bing Wong, Nick Wong, Doug Worsnop
Regrets: Irfan Ashraf, Daniel Lavee
Other : Gary Westfall, Auditor
Chair: Don Lough Recording Secretary: Bing Wong

With notice duly served and the Members present constituting quorum, the meeting was declared properly constituted for the carrying out of business of the Unit. The President, Don Lough, agreed to chair the meeting and called the meeting to order at 9:24 am.

1. **Agenda:** The agenda was approved as amended to include under Other Business a Resolution to Confirm Proceedings taken on behalf of the Members by the Board.
2. **Minutes of Meeting:** Motion by Ian, Seconded by Linda – Carried
“That Minutes of the previous meeting held November 6, 2010 be approved as presented.”
3. **Presentation of Audited Financial Report for fiscal year ending Aug.31, 2010:**

The Treasurer presented the Report highlighting the following key points:

- Gary Westfall who is retired and no longer has sufficient billable hours is having his CA license review. Accordingly, the Audited Financial Report is now call a Review Engagement Report (RER).
- The Balance Sheet shows a 14% decrease in Net Asset from \$62,309 in 2010 to \$53,998 in 2011.
- The Income Statement shows an operating deficit of \$6,331 in 2011 as compared with a operating surplus of \$10,293 in 2010.
- The Treasurer with help from the Reviewer explains the deficit as follows; there was a financially successful regional tournament in 2010; there was no regional in 2011; and in addition the Unit lost two sectionals in 2011 while others lost small amounts. This is shown in Schedule 1 of the RER Report.
- The Members thanked the Treasurer and Reviewer for the Report.

Motion by Ian, Seconded by Gord - Carried:

"That Members present approve the Financial Report for fiscal year ending August 31, 2011, and appoint Gary Westfall, Reviewer for the new fiscal year."

4. **President' Report** - The President's Report by Don Lough was recorded and read into the Minutes of this Annual Members' Meeting

5. **Election of New Directors**

Don Lough, on behalf of the Nominating Committee, recommended that:

- Graham, Nick and Linda be re-elected for a further 3-year term, ending 2014
- Members confirmed the following appointments by the Board as replacement Directors - Daniel Lavee to Nov. 2012; and Chris Chambers to Nov. 2013.
- Fran Beckingham, be elected a new Director for a 3-year term ending 2014
- Rob Hanly, nominated from the floor be elected a Director for 3-year term.

Motion by Nick, Seconded by Bing - Carried

"That the candidates as recommended and nominated from the floor be elected to serve on the Trent Valley Bridge Association Board of Directors, for the terms as specified."

6. **Organizational Bylaw #1**

Motion by Nick, Seconded by Bing - Carried

"That the Members confirm Organizational Bylaw #1 as approved and recommended by the Board; repeal the old Constitution; and put the new Organizational Bylaw #1 into force."

7. **Resolution to Confirm Proceeding of the Board for the fiscal year ending August31, 2011.**

Motion by Gord, Seconded by Doug - Carried

"That the Members confirm the proceedings and action of the Board of Directors for the fiscal year ending August 31, 2011."

8. **Date of Next Annual Meeting** To be arranged and announced

9. **Adjournment:** Meeting adjourned at 10:05 pm.