

MINUTES OF BOARD OF DIRECTORS MEETING #3-2011

Held: Sunday, August 28, 2011
At: The Angus Glen Golf Club, 10080 Kennedy Rd, Markham, Ontario.

Present: Irfan Ashraf, Chris Chambers, Ian Coats, Greg Coles, David Harmer,
Leigh Ives, Daniel Lavee, Linda Lord, Don Lough, Graham Warren, Bing
Wong
Regrets: None Absent: Nick Wong
Chair: Don Lough Recording Secretary: Bing Wong

With the Directors present, the notice waived and holding of the meeting consented to the meeting was declared properly constituted for the carrying out of business of the Unit. The Chair called the meeting to order at 9:34 am.

1. **Agenda:** The agenda was approved as presented.
2. **Minutes of Meeting:** Motion by Greg; Seconded by Irfan – Carried
“That Minutes of the previous meeting held June 5, 2011 be approved as amended, noting that:
 - a. Helen Johnston has resigned and was not present at previous meeting as erroneously recorded; and
 - b. Under item 4 (d) to clarify that the Pot of Gold session will be held at the upcoming Thornhill Regional tournament.”
3. **Matters Arising:**
 - a) Hospitality/Goodwill Coordinator - Leigh volunteered to take on the position of Hospitality Coordinator and Chris agreed to take on her former roles and tasks as Membership Coordinator and Kibitzer Liaison.
 - b) GST/HST – Bing agreed to help Ian with filing this year's initial GST/HST return.
 - c) Zero Tolerance Procedures: Motion by Linda; Seconded by Leigh - Carried
"That the Board adopt and put into force immediately the Zero Tolerance procedures attached Minutes"
 - d) Status of future 246 Regional Tournaments: - Graham provided an update and further discussion about the allocation of regional tournament between the Units.
 - Northern Units don't want to split
 - Sudbury is too close to Unit 246
 - Winnipeg works well but theirs is in April, and too soon after Toronto
 - Winnipeg has applied for 2013 Regional sanction
 - e) Gift and Prize Vouchers: - Greg and Graham printed 1,000 numbered copies of \$5.00 and \$10.00 Unit gift vouchers to be given away and awarded as prizes. It

was agreed that David, as Supplies Coordinator will have custody and keep track of the distribution to tournament coordinators.

- f) Status of Upcoming Unit 246 Unit Final: Ian expressed concern over the shortage of early registration to date. With about 2 months to go before the event, the Directors agreed to individually promote the event at the club level.

4. Tournament Coordinators' Report

- a) Greg reported that he found a location to host a sectional in Barrie next spring. The ANF Hall is about 10,000 sq ft and might be suitable for a future regional. The Board supported Greg's suggestion to book it for a 2-3 day tournament in May or June, 2012 and asked for a draft budget for the proposed tournament..
- b) Irfan and Bing reported that they haven't found a suitable venue as yet. The Board encouraged them to find a place and time, and book it as soon as possible.
- c) Discussion about a Markham/Bradford sectional in the Spring/Summer of 2012 was deferred.
- d) Linda reported that there were 15 bookings at local Markham hotels and that she has obtained a \$1000 cash sponsorship from Del Manor, a retirement home. Linda also asked for 10 volunteers to man the registration and gift desks and to find discount sponsorships at local restaurants.

5. Treasurer's Report:

- a) The Treasurer reported that the financial position of the Unit hasn't changed much since his last report. The position is as follows – about \$4.5k in cash; \$30k in GIC; \$8k in tournament advances; and \$2k cash in a U.S. Account.
- b) The Treasurer wants to update and revise the financial spreadsheet that Unit 246 tournament managers and coordinators are using for reporting. Chris volunteered to help Ian with setting up and formatting the spreadsheet. Bing asked whether the spreadsheet report could contain a budgeting outline as well.

6. Hospitality Coordinator's Report - None

7. Webmaster's Report

- a) Greg explained that he has been busy at work and home to catch up with the many requests, but he believes that he might have more time soon to address the various website issues raised recently.
- b) Greg agreed to provide a link from the Unit 246 website to Daniel Lavee's site and to work on building a section for youths on our website in future.

8. Membership Coordinator's Report - None

9. Special Event Coordinator's Report

- a) After some research, Irfan suggested and the Board supported a recommendation not to hold a Unit Final for the GNT competition in future.
- b) Irfan also reported that he is still checking with the District and Zone re, the terms and conditions of the CNT & COP competitions.

10. Nominating Committee:

Don, Leigh and Bing volunteered to serve on this year's Nominating Committee. It is noted that the following Director's term are expiring as follows:

- 2011 – Linda, Graham, Nick, Don (Linda, Graham and Nick expressed interest to stand for re-election, thus only leaving one vacancy (Don's) to be filled this year.
- 2012 – Daniel, Greg, Ian, Bing
- 2013 – Chris, David Leigh, Irfan
- 2014 – Linda, Graham, Nick
- It was discussed and agreed that Don will chair the Annual General Members' meeting scheduled for 9:00 am, Sunday, Nov. 6, and a meeting of the new Board shortly thereafter, time permitting, for the election of new officers.
- David declared an interest to fill the position of President that will become vacant. There were no further declaration, but Leigh and Bing were nominated. They asked for time to consider their candidacy and were given the end of Sept. 2011.

11. Education Co-ordinator

- Daniel thanked the Board and Directors for their support and confidence in appointing him a new Director and Education Coordinator.
- He spoke of his bridge-playing background, accomplishments, bridge-teaching experience and working with youths.
- He presented ideas about how to engage more youths and the various incentives to attract more youths.
- The Board supported recommendations to support youth bridge clubs at public and high schools; to provide free plays to public and high school students at Unit 246 sectional tournaments; and to charge youths who are neither public nor high school students only \$5.00 entry fees at sectional.
- The Board passed a Resolution to reimburse public and high school students' their first year's ACBL membership fees, if any.
- In addition, the Board by Resolution approved an initial budget of \$250.00 for the Youth Programs that Daniel is working on to develop.

12. Supplies Coordinator - None

13. Other Business

- The Unit received information from the ACBL that there are now rewards for the Winner of the Good Will Member of the Year Award. Directors who wants to nominate candidates should forward information to Greg.
- The Board decided not to pursue investing in sorting machines.

14. Date of Next Meeting Next Regular meeting - 9:30 am, Sunday, November. 20, 2011 at the Angus Glen Golf Club, Markham, Ontario;

12. Adjournment: Meeting adjourned at 2:25 pm.