

Subject to Board Approval

**ACBL Unit 246**

Board Meeting Minutes  
3rd Regular Scheduled Board Meeting of 2010  
August 7, 2010  
Held at: Angus Glen Golf Course, Markham, Ontario.

**Opening:**

The regular meeting of the Unit 246 Board was called to order at 9:30 a.m. on August 7, 2010, chaired by Don Lough.

**Present:**

Board Members Present: Don Lough, David Hamer, Linda Lord, Rob Hanly, Bing Wong, Graham Warren, Helen Johnston, Ian Coats.

Absent: David Cohen, Nick Wong

**A. Approval of Agenda**

The agenda was reviewed and unanimously approved as distributed.

**B. Approval of Minutes**

The minutes of the previous meeting of May 8th, 2010 were unanimously approved as distributed.

**C. Treasurer's Report**

Although Nick was absent from the meeting he had supplied the financials. It was noted the cash position at July 26, 2010 was \$57,559.86.

On a follow-up e-mail, Nick informed of the following:

- 1) All the Adventure in Duplicate reimbursement from the various clubs was received in full.
- 2) Oshawa's February financial was still missing. Graham brought the cheque and tournament worksheet to the meeting and gave them to Don for forwarding to Nick.
- 3) David Cohen had not repaid the \$400 advance for the deposit on the Bayview I/N game that was cancelled. To be followed up.
- 4) Peterborough tournament's financials were not received. To be followed up.
- 5) The banking change will be left for the new Treasurer to handle, that is:

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Signing authority. It was agreed that a more formal signing authority shall be put into place once the new bank accounts are opened under the corporation of TVBC. The signing authority shall be as follows:

|  |                    |
|--|--------------------|
| Treasurer alone  | \$1 to \$500       |
| 2 out of 4 signatures<br>(President, Vice President, Secretary, Treasurer) | \$501 to \$1,000   |
| President and Treasurer  | \$1,001 to \$5,000 |
| Board Approval   | \$5,001 +          |

### **D. Membership Chair Report**

Dave Hamer presented that the monthly reports are not available for the last 2 months. David will investigate where they are (perhaps because of the ACBL headquarters move) and hopes to have this resolved by the end of the summer.

Unit policy of reimbursing ½ of 2<sup>nd</sup> year of ACBL membership. David Hamer will investigate with the ACBL whether there is an easy way to identify those members that qualify and, if so, just send the \$20 rebate directly to the member without the member having to officially ask in writing.

David Hamer is resigning as the Membership Chair as of November, 2010.

### **E. Tournament Chair Report**

Graham will follow up on Peterborough missing financials.

A discussion was held about keeping the sectional at the Thornhill site for the 1<sup>st</sup> of July weekend. It appears that the date has to change to incorporate the London regional which is held every 2 years around that date. It was decided to do the following:

- 1) We will have a Markham tournament every September at the Holiday Inn. On the year that we don't have a Regional, we will have a sectional. This will allow for consistency in having an annual tournament in the Markham area at the same playing site.
- 2) Have a tournament in the Barrie area for the July 1<sup>st</sup> weekend, thus giving up the Thornhill site and bringing back a tournament to the Barrie area. We need someone in the Barrie area to run this tournament. Linda will check with David Bryce.

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Regional Sanctions for 2011 and 2012 (September 13-18) have been booked with the Holiday Inn in Markham.

### **F. Education Chair Report**

Position not filled.

#### **New Business:**

##### **1) E-Mail agreements.**

The board agreed by e-mail, the following two points:

- a) 2010 Commonwealth Games subsidy to Canada's team. An e-mail vote of 6-4 in favour of a Unit 246 subsidy of \$500 to the team. The cheque will be cut two weeks prior to the team's departure. This is a subsidy and not a gift and the funds to be returned if the team does not go.
- b) Paul Thurston was asked by Don to become the unit's Recorder and Paul agreed to take on this non-voting role on our Board.

##### **2) Tournament Feedback form used in Oshawa's February 2010 tournament. The feedback was:**

- i. Loved the food
- ii. Agreed with earlier start time
- iii. Did not like a tournament on Valentine's day
- iv. Want a shorter break for lunch
- v. Appreciated the subsidy for the hall food.

Graham will look at rolling out the 'feedback form' to all tournaments.

##### **3) Humanitarian Award. Linda will put something together so that the first award can be presented in the Fall of 2011.**

##### **4) Recorder. Don will talk to Tom Kinnear to see if there are any files to transfer to Paul Thurston.**

##### **5) Removal of Honorarium for Membership Chair. Motioned by Helen and seconded by Ian that the honorarium for the Membership Chair be removed as of November 2010. Unanimously agreed.**

##### **6) Removal of Honorarium for Web Master. Motioned by Rob and seconded by Ian that the Webmaster honorarium be removed effective November 2010. Unanimously agreed.**

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- 7) Time clock for the Unit. David Hamer will investigate and purchase time clocks to a limit of \$1,000 for use by any of our unit's tournaments.
- 8) Intermediate/Novice tournament. David Hamer and Ian Coats will look into putting together a 25 table I/N tournament in the Ajax area for April, 2011 or October, 2011.
- 9) Incorporation and Bylaws. Bing Wong will review District 2's Bylaws to incorporate any into our Unit's bylaws by presenting a draft for review by the Board.
- 10) Website. We will look at having our website replaced to emulate Unit 166. Linda will talk to Martin Hunter about the cost of changing our website. Don will look at getting in touch with someone he knows to see if interested. Once it is changed, Ian Coats has volunteered to keep it up-to-date.
- 11) Issuing Free Plays. A new voucher draft to be designed that will be numbered and have the name of the board member issuing the free play and to whom. Once designed and accepted by the Board, a decision will be made on how to distribute these to the clubs in order to specifically target 'non tournament' players and encourage them to come out to the local tournaments.
- 12) Sponsors for Regionals. With our regional having a home at Markham, we could look at sponsorship for the local restaurants.
- 13) We have 3 board member candidates. Irv Ashraf from Ajax, Leigh Ives from Barrie and Greg Coles from Barrie. All 3 are being invited to attend the November 6<sup>th</sup> Annual meeting to be voted into the Board. One member will have a term of 2 years and the other 2 will have terms of 3 years.
- 14) Disbursement of Unit's surplus funds. After much discussion, it was agreed that we could target 2 areas of our tournaments.
  - 1) Entry fee. Suggested that we have a consistent \$10 entry fee. This is being debated as the costs for directors have increased and with the HST, other costs are being absorbed at a higher rate. Left on the table for future discussion.
  - 2) Expanded hospitality. Everyone agreed that we should have the best hospitality available to us for all the tournaments in Unit 246. Helen as Hospitality chair will put something down on paper for the next meeting. In the meantime, the idea is for tournaments to 'break even' and not create a surplus and the extra funds to be used in providing hospitality.
- 15) NAP Something to be sent out to clubs describing the NAP games and how people can get involved in the competition.
- 16) Convention card holders. Linda will look at purchasing 1,000 convention card holders that have Unit 246 on them to give out at sectionals and regionals.

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**Adjournment and Next Meeting:**

Meeting was adjourned at 2:36p.m.

The next meeting of the Board will be the Annual General Meeting on Saturday, November 6th, 2010 to be held at La Viv in Oshawa. The meeting will be from 9:00 to 10:30 a.m.